

The Community Health Alliance (CHA) and the Community Health Alliance Foundation (CHAF) collects personal contact information from donors, volunteers, and any individual who requests information about services, classes, special events, and organization news.

Some Points to note:

- Personal contact information includes name, address, phone number, and e-mail address. Financial transaction information from donors may also include credit card details as necessary. This information is provided to CHAF voluntarily.
- Be assured, CHA and CHAF holds all personal information in strict confidence. CHA/CHAF does not sell or share client, donor, or volunteer information with third parties. Staff is trained to ensure confidentiality.
- Personal information collected may be used by CHA/CHAF to send newsletters, donation appeals, event announcements, and e-blasts. Donor information collected is also used for thank-you letters and tax receipts. Volunteer information collected is also used to request volunteer assistance.

Individuals and businesses can contact The Community Health Alliance Foundation to review their personal information, request corrections, and to relay preferences for contact or public recognition. The phone number is 775-870-4356 and the e-mail address is [ewilliams@chanevada.org](mailto:ewilliams@chanevada.org).

- Individuals may request, at any time, that CHA/CHAF does not contact them or send some or all of the mailings listed above.
- Donors may also request to remain anonymous and not be publicly recognized in donor listings or any other context.
- E-blast recipients can opt out of mailing lists.
- The CHAF database has a flag to indicate to staff that the individual has requested “no donor solicitations” or “no mailings of any kind.”
- All e-blasts, newsletters, event announcements, and solicitations from CHA/CHAF clearly state who is sending the information and how the recipient can contact the organization.

CHA/CHAF does not share personal information with anyone outside of the organization unless pre-approved by the individual.

Any questions or requests about how CHA/CHAF uses personal information can be directed to the organization through the Foundation at 775-870-4356 or [ewilliams@chanevada.org](mailto:ewilliams@chanevada.org) .